

NEW STUDENTS ENROLLING AFTER JUNE 5 FOR 2026-27 SCHOOL YEAR.

**Please read instructions carefully.**

(Before June 5, you can use the online enrollment application here.

<https://www.canyonsdistrict.org/depts/admissions/new-student/>

Click on the “temporary account . . . “ link to get started.)

- If you are not in Alta boundaries, Complete Permit here <https://permits.canyonsdistrict.org>  
**BE SURE TO CHECK YOUR EMAIL FOR CONFIRMATION. YOU ARE REQUIRED TO RESPOND TO THAT EMAIL IN ORDER FOR IT TO FINALIZE.**
- You may not receive confirmation until after July 20 when Kelly Nixon returns. All permit questions are handled by Kelly. You can email [Kelly.Nixon@canyonsdistrict.org](mailto:Kelly.Nixon@canyonsdistrict.org), as she does periodically check her emails over the summer.
- If you are new to Canyons District, complete the paper enrollment application.  
Be sure to enter the student’s LEGAL NAME as shown on their birth certificate.
- If you just finished attending a school in Canyons District, please contact Paula at Alta, 801-826-5630. She can determine if you will need to complete the paper Enrollment Application.

you must supply us with the following required documents:

- Immunization Records
  - Birth Certificate
  - Unofficial Transcripts or Report card
  - Copy of IEP or 504 if applicable
  - Proof of address if you are in the Alta boundary
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- Return your completed enrollment application, along with required documents to the Registrar’s office in the Counseling Center. **If you are coming on permit, please do not return the Enrollment packet until you receive the email stating that your permit has been finalized.**

## AFTER YOU ARE ENROLLED

- All enrolled students will receive communication from the district towards the beginning of August to complete the Online Back to School Registration. Be sure to use your Parent Skyward login <https://student.canyonsdistrict.org/scripts/wsisa.dll/WService=wsEApplus/fwemnu01.w>
- After you’ve completed the Back to School Registration, call 801-826-5620 to make an appointment with your counselor to create a schedule. *The above steps must be completed before making the appointment.*
- You can download the appropriate course card from the Alta website to see what courses are offered. <https://altahscounseling.weebly.com/scheduling.html> Choose 8 credits worth of courses and bring course card to your appointment.

# Alta High School Enrollment Information

*Please Print Legibly*

Office Use Only

Date \_\_\_\_\_

Student # \_\_\_\_\_

Grade \_\_\_\_\_

Permit \_\_\_\_\_

Student Last Name \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_ Birth Date \_\_\_\_\_ Male or Female \_\_\_\_\_

Student Address (street) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Father/Guardian \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Mother/Guardian \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Guardian Email Address \_\_\_\_\_

\_\_\_\_\_ Parents in Same household \_\_\_\_\_ Split family Student is living with: \_\_\_\_\_

\_\_\_\_\_ Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Homeschool/Dual \_\_\_\_\_ Split Enrollment

Is your student currently receiving any accommodations: \_\_\_\_\_ Special Ed (IEP) \_\_\_\_\_ 504 \_\_\_\_\_ ELL

\_\_\_\_\_ Yes, Hispanic/Latino \_\_\_\_\_ No, Not Hispanic/Latino Country of Birth \_\_\_\_\_

What is the student's race:

\_\_\_\_\_ American Indian or Alaskan Native \_\_\_\_\_ Asian

\_\_\_\_\_ Black or African American \_\_\_\_\_ Native Hawaiian or other Pacific Islander

\_\_\_\_\_ White

If American Indian or Alaskan Native, please chose one of the following:

\_\_\_\_\_ North American Indian - Tribal Affiliation \_\_\_\_\_

\_\_\_\_\_ Central or South American descent of indigenous people

Primary Language \_\_\_\_\_ Preferred Language \_\_\_\_\_

Has student previously attended any schools in the Canyons School District? \_\_\_\_\_ YES \_\_\_\_\_ NO

School Last Attended \_\_\_\_\_

School Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

School Phone Number \_\_\_\_\_ School Fax Number \_\_\_\_\_





# ALTA HIGH SCHOOL

## REGISTRAR'S OFFICE

11055 South 1000 East • Sandy, Utah 84094-5433

### Request for Student Records

Office use:

\_\_\_\_\_ Date

\_\_\_\_\_ 1<sup>st</sup> Request

\_\_\_\_\_ 2<sup>nd</sup> Request

\_\_\_\_\_ 3<sup>rd</sup> Request

CURRENT SCHOOL NAME \_\_\_\_\_

SCHOOL ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

SCHOOL PHONE \_\_\_\_\_ SCHOOL FAX \_\_\_\_\_

The individual listed below has enrolled at Alta High School. Please forward a copy of his/her academic and health records, complete to the date of withdrawal, as soon as possible.

#### Please include the following information, but **DO NOT** send the entire file:

- Grades to date of withdrawal (withdraw form)
- MAIL A SIGNED OFFICIAL TRANSCRIPT**
- Explanation of marking system
- Birth certificate
- Medical and immunization records
- Resource/Special Education services?
- Alternative Language Records (ESL Services)
- Fax student records necessary for enrollment

STUDENT NAME: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

GRADE LEVEL FOR 2026-27 YEAR: \_\_\_\_\_

NOTE: Remember that pursuant to Utah State law, "unofficial transcripts may not be withheld from students for nonpayment of school fees" (R277-705-10).