



2023-2024

TABLE OF CONTENTS

Principal Message	1	Plan CCR	25
Administration/Counselors	2	Class Changes	25
Phone Numbers	2	Testing	26
SOAR	3	Parent Teacher Student Assoc.	26
Student Body Welcome	4	Step2TheU	27
Student Body Officers	5	Student Parking	30
School Song	6	Student Clubs & Organizations	32
School Dances	7	Report Cards	33
School Map	8	Visitors	33
22-23 School Calendar	9		
Bell Schedule	10		
Athletic Eligibility/Tickets	11		
Attendance Policy	12		
Student Policies	18		
Hall Passes	19		
Insurance	19		
Lockers	19		
Lost and Found	19		
Check and Change Policy	20		
Fines	20		
Refunds	20		
School Lunch	21		
College/Career Ready Timeline	22		
Graduation Requirements	23		
Advanced/Honors Diploma	24		

Alta High School
11055 South 1000
East
Sandy, Utah
84094

Dear Alta Student,

Welcome to Alta High School, "Home of the Hawks!"

We are excited and thrilled that you have chosen to be a part of our school family. Alta High School has many rich traditions of excellence that you will have the opportunity to become a part of. We make great efforts to provide an inclusive learning community with a deep tradition of inspiring, supporting, and collaborating with our students to help each of you prepare for your future.

Our primary goal is to help you gain knowledge, skills, and positive traits that will help you become college-and-career ready. We will do everything we can to prepare you to be successful in the 21st century. As an Alta Hawk, we expect you to **SOAR** both during and after your time here in the "nest!"

Alta Hawks **SOAR** by focusing on **S**uccess, **O**wnership, **A**ttitude, and **R**espect. We provide a **SOAR**ing environment by working and collaborating together in our classrooms, hallways and commons, activities, and in our broader community. As an Alta Hawk, you are a representative and an ambassador for our school. You will now represent the thousands of alumni that have attended this fine institution of learning. We know you are ready for the challenge and responsibility, and that you will SOAR during your high school years here at Alta and beyond.

Thank you for your enthusiasm, excitement, loyalty, and commitment to Alta High School. We have high expectations for you and encourage you to become actively engaged and involved here at Alta. We challenge you to make several positive contributions to your school, and continue to add to the foundation of making Alta High School a tremendous school and community!

I formally welcome you to Alta High School and look forward to working with each of you and getting to know you. It is a great day to be a HAWK!

Sincerely,

Kenneth A. Rowley

Principal

Administration

Principal

Ken Rowley

Assistant Principals

Melissa Lister	A-D
Brandon Jacobson	E-K
Kory Crockett	L-R
Kalisi Uluave	S-Z

Comprehensive Guidance

Counselors

Jennifer Scheffner	A-Ce
Christine Astle	Cf-F
Sandy White	G - Kd
Cierra Bell Johnson	Ke - Ng
Callie Bjerregaard	Nh - Sl
Lisa Ballash	Sm - Z

CTE Coordinator

Brooke Smith

School Psychologist

Alicia Hoerner

Licensed Clinical Social Workers

Shad Roundy
Cassidy Cassidy Van
Deursen

Phone Numbers

Main Office	801-826-5600
Main Office Fax	801-826-5609
Attendance Office	801-826-5610
Counseling Center	801-826-5620
Counseling Center Fax	801-826-5698

**ALTA HAWKS
SOAR**

2023-2024 School Theme:

Alta, Let's Fly

Dear Hawks,

As your Student Body Officers, we are incredibly excited for the 2023-2024 school year. Alta High School has so many amazing teams, organizations, classes, and clubs that are full of hardworking students that deserve recognition and appreciation. As Student Body Officers we have a responsibility to make sure this happens for all of our students. To make this possible, we need every student in the student body to help and support them by showing up to school events and lifting their peers up. That's why this year's theme is "Alta, Let's Fly", because together we can fly and rise as one. We are eagerly looking forward to a great school year.

Yours truly,
The Student Body Officers

Student Government

Students running for Student Government must exemplify all aspects of the Student Code of Conduct. Elected officers or candidates who violate the Student Code of Conduct may be removed or excluded from participation in Student Government.

2023-2024 Alta Student Government

Position	Name
Student Body Officers:	
President	Garrett Jessop
Vice-President	JJ Gardner
Secretary	Jacy Elison
Historian	Alaina Ogden
Attorney General	Bode Bjerregaard
Financial Chair	Annie Heaton
Public Relations	Christian Larsen
Chief of Activities	Ethan Scott
Audio/Visual Officer	Jessica Cai
Senior Class:	
President	Carter Goodfellow
Vice-President	Sawyer Springer
Secretary	Kate Heaton
Historian	Regan Tesch
Public Relations	Landon Pack
Head Senator	Simon Katz
Junior Class:	
President	Zachary Lovell
Vice-President	Burke Staker
Secretary	Kyler Godfrey
Historian	Joshua Graham
Public Relations	Matt Okerlund
Jr. Tech Officer	Ella Engstrom
Senator	Sofia Davenport
Sophomore Class:	
President	Cole Haddock
Vice-President	Sam Wray
Secretary	Conner Rasmussen
Historian	Sophie Lo
Public Relations	Bennet Ewing
Senator	Coby Goodfellow

Alta School Song

Stand up for Alta High

Our Hawks soar to the sky

Our spirit's high, that is the key

To lead our team to victory

A-L-T-A Alta Hawks are here to

stay Our black and silver in the

sun Will show that we're number

one!!

Take pride in all we do

Success will follow you

We set our goals

We will achieve

And proud traditions we shall

leave A-L-T-A H-A-W-K

Forever more they'll hear our cry

The Hawks of Alta High

2023 - 2024 School Dances

ID cards are required for all dances and school dress code will be enforced.

Hello Stomp

Saturday August 26
Alta PAC Courtyard

Stagg-Alta Students Only
ID - Card Required
8:30 – 10:00 pm

Casual/Theme Dress
School Dress Code
Single Ticket \$5 or 10 cans of food

Homecoming Dance

Saturday September 16
Alta Commons

Boy's Choice
ID-Card Required
8-10 pm

Semi-Formal
School Dress Code
Single Ticket \$10 online/\$15 door

Multi-cultural Dance

Saturday October 14
Alta Commons

Girl's Choice
ID-Card Required
7-9 pm

Casual/Theme Dress
School Dress Code
Single Ticket \$7.50 online/\$10 door

Red Rodeo Dance

Saturday November 11
Alta Commons

Boy's Choice
ID-Card Required
7-9 pm

Country/Western Dress
School Dress Code
Single Ticket \$7.50 online/\$10 door

Winter Charity Bash

Saturday December 9
Alta Field House

Girl's Choice
ID-Card Required
7-9 pm

Casual/Theme Dress
School Dress Code
Single Ticket \$7.50 online/\$10 door

MORP Stomp

Saturday January 20
Alta Commons

Stagg- Alta Students Only
ID-Card Required
7-9 pm

Casual/Theme Dress
School Dress Code
Single Ticket \$5 online/\$7 door

Sweethearts Dance

Saturday February 10
Alta Commons

Girls Choice
ID-Card Required
8-10 pm

Semi-Formal
School Dress Code
Single Ticket \$10 online/\$15 door

PROM

Saturday March 23
Utah State Capitol

Boy's/Any Junior Choice
ID-Card Required
8:30 -10:30 pm

Formal/Semi-Formal
School Dress Code
Single Ticket \$20 online/\$30 door

Girls Preference (Pref.)

Saturday April 27
Alta Commons

Girls Choice
ID-Card Required
7-9 pm

Casual/Theme Dress
School Dress Code
Single Ticket \$7.50 online/\$10 door

Closing Social Stomp

Friday May 10
Alta PAC Courtyard

Stagg-Alta Students Only
ID - Card Required
8:30 – 10:00 pm

Casual/Theme Dress
School Dress Code
Single Ticket \$5

Senior Dinner Dance

Wednesday May 15
Living Planet Aquarium
Draper Utah

Stagg-Alta Seniors Only
ID-Card Required
6:30 –10 pm

Semi-Formal
School Dress Code
Single Ticket - \$50 Online
Must purchase by: April 26
Includes: dinner, aquarium, dance

2023 - 2024 School Assemblies

Hello

Thursday, August 24 B day Gym Assembly Schedule

Class Meetings

Monday, August 28 Freshman PAC During Advisory
Tuesday, August 29 Sophomores PAC During Advisory
Wednesday, August 30 Juniors PAC During Advisory
Thursday, August 31 Seniors PAC During Advisory

Homecoming

Monday, September 11 A day Gym Assembly Schedule

Make A Wish Kick Off

Thursday, October 26 A day Gym Assembly Schedule

Veterans Day

Friday, November 10 B day Gym Friday Assembly Schedule

Fall Recognition *(only if needed)

Tuesday, November 21 A day Gym Assembly Schedule

Winter/Make A Wish Closing

Wednesday, December 13 B day Gym Assembly Schedule

Multi-Cultural/Legacy

Thursday, February 22 A day Gym Assembly Schedule

Winter Recognition *(only if needed)

Wednesday, March 27 B day Gym Assembly Schedule

Senior Graduation Meeting

Tuesday, April 23rd B day PAC Regular Schedule

Closing Assembly/Spring Recognition

Friday, May 24th A day PAC Modified Friday Schedule

2023 - 2024 School “Special” Weeks

Hello Week

August 21 - 25

Club Rush Week

September 5 – 8

Homecoming Week

September 11 – September 15

Freshman Election Week

October 2 - 6

College Application Week

October 16 - 20

Multi-Cultural Week

October 10 – 13

Alta Spirit Week

October 30 – November 3

Make A Wish Month

November/December

Legacy Week

February 20 – 23

Kindness Week

March 4 – March 8

Hope Week

March 18 – 22

SBO Election Week

March 18 – March 27

Class Election Week

April 8 – April 12

Senior Week

May 13 – May 17

2023-2024 Bell Schedule

Mon., Tues., Wed., Thurs. Schedule	
Engagement Time	7:10 – 7:40
1st Period / 5th Period	7:45 – 9:05
Advisory Period	9:10 – 9:40
2nd Period/ 6th Period	9:45 – 11:05
1st Lunch	11:05 – 11:35
3rd Period / 7th Period	11:10 – 12:30
3rd Period / 7th Period	11:40 – 1:00
2nd Lunch	12:30 – 1:00
4th Period / 8th Period	1:05 – 2:25

Friday Schedule	
Engagement Time	7:10 – 7:40
1st Period / 5th Period	7:45 – 8:50
NO ADVISORY	-----
2nd Period/ 6th Period	8:55 – 10:00
3rd Period / 7th Period	10:05 – 11:10
4th Period / 8th Period	11:15 – 12:20
Lunch	12:20 – 12:45

60-Minute Assembly Schedule	
Engagement Time	7:10 – 7:40
1st Period / 5th Period	7:45 – 8:58
Assembly	9:03– 10:03
2nd Period/ 6th Period	10:08– 11:21
1st Lunch	11:21 – 11:51
3rd Period / 7th Period	11:26 – 12:39
3rd Period / 7th Period	11:56 – 1:09
2nd Lunch	12:39 – 1:09
4th Period / 8th Period	1:14 – 2:25

Academic Eligibility for Activities

Those students who represent Alta High School in any competitive activity must be academically eligible according to guidelines established by the Utah High School Activities Association (UHSAA) and Alta High School. In order to participate, a student must:

NOT have received more than (1) one failing grade and have at least a 2.0 GPA from the previous quarter. **Fall sports student athletes your 4th quarter advisory grade is calculated into your GPA, which affects academic eligibility for the first quarter of the next school year.** For further information, see the UHSAA handbook and Region VII manual. Violations of the Student Code of Conduct can disqualify athletes from participation.

Athletics/Region

Alta High offers a wide variety of athletic teams. They include: football, basketball, baseball, volleyball, softball, tennis, soccer, track, cross country, golf, wrestling, drill, swimming and lacrosse.

Alta participates in competitive events as a member of the Utah High School Activities Association (UHSAA). Alta is a 5A school and participates under the Region guidelines of the UHSAA.

Ticket Prices for Region VII Activities

Student at home games: free **with** activity card/student ID, except the Endowment Football Game

Alta Students at away games or without activity card: \$6.00

All Children over age of 5 - \$6.00

Adults: \$10.00

Senior Citizens over 65 and Children under 5 free

At Alta many of our teams qualify for State Competition. In most cases the competition times are after school. However, in the event a State Semi-Final or Championship game or activity occurs during school hours, students will be excused to watch the event if the procedure listed below is followed:

1. An "Activity Release Form" for the event must be signed by a parent, returned to the Main Office, and a game ticket purchased.
2. Ticket prices for State activities vary with each activity. Students will NOT be admitted to State events free with activity cards. Tickets must be purchased.

Alta High School Attendance Policy 2023-2024

The single greatest factor determining the likelihood of high school graduation is school attendance. Opportunities for success during and beyond secondary school are also directly affected by a student's attitude toward attendance in high school. Research has shown that school performance significantly declines once a student exceeds a 10% absentee rate. In order to prepare for success, students are expected to attend school 90% of the time. This includes both excused and unexcused absences. If students fall below the 90% threshold, they increase the likelihood that they will not be successful in their coursework and may not complete the graduation requirements for high school.

During the worldwide pandemic, effectively managing school attendance became a significant factor in terms of trying to curb the spread of disease. Schools attempted to develop different methods of instruction to try and meet the various needs of families. As we return to regular instructional practices, the objectives of the Alta High School Attendance Policy are:

- To provide students with successful learning experiences in each class.
- To teach responsible behavior by encouraging students to be accountable for their attendance
- To support parents in their efforts to promote student attendance
- To provide a safe, effective, and uninterrupted learning environment for each student.

In order to encourage positive attendance, Alta High School, with the support of Canyons School District, is promoting a proactive approach. Areas of focus will include: recognition of students maintaining at least a 90% positive attendance/on-time rate; personalized communications via Skyalert when students are absent; inclusion of participation credit in academic classes; inclusion of an attendance requirement with regard to extracurricular participation (see AHS Athletics and Activities Participation Agreement); and early access to interventions when additional support is needed (see Tiered Supports below).

Alta High School supports State and District attendance policies which call for fairness and provide flexibility and accountability on the part of students, parents, and the school. Attendance is a student-parent-school responsibility which involves all three entities in order to resolve attendance concerns. Students who demonstrate excessive attendance problems (defined as unexcused absences and tardies) will be subject to school disciplinary actions.

In order to afford students the opportunity to be academically successful and responsible citizens, Alta High School expects students to be in class, prepared, and on time each day. Each student is expected to keep their attendance under the following thresholds:

1. No more than 5 unexcused absences per class period during the duration of each quarter.
2. No more than 5 tardies per class period during the duration of each quarter.
3. No more than a combination of 2 verified truancies in all class periods during the duration of each quarter.

Absences

Any time a student misses class it will be recorded as an absence. Parents must call the attendance office at 801-826-5610 to excuse an absence. Once the absence is excused it will be recorded in Skyward as either a "G" or an "E". As per state code, students will be held harmless for absences that are excused by a parent or guardian. This does not mean that students are not responsible to complete any work that is missed as a result of absences. Students are expected to complete all work, regardless of the type of absence that is recorded. Any absence that is not excused by a parent or guardian will be recorded in Skyward as an "A". Once a student exceeds 5 unexcused absences in any class during a quarter, they will advance to a Pre-Intervention attendance level. Parents may excuse absences through the attendance office for up to four days after a full-day absence occurred.

Verified Truancies

A student who is supposed to be in class but is found elsewhere in the building without an appropriate hall pass will be marked as verified truant. These are typically the most problematic absences in a school setting as most verified truancies are a result of students not going to class but remaining in the building in locations where they are not supposed to be. Because these absences are so problematic, the threshold for this type of absence is very low. Once a student exceeds 2 verified truancies in any combination of classes they will advance to a Tier 1 attendance intervention.

Tardies

Punctuality is an important life skill and tardiness is extremely disruptive to the educational process. A student is considered tardy if they are not in the classroom when the bell rings. If a student arrives more than 10 minutes late to class it is recorded as a "W" which refers to "Way Late". This still only counts as a tardy but serves as a reference for teachers, students, and families regarding the significance of the late arrivals. Any student that exceeds 5 tardies in the same class period during a quarter will advance to the Pre-Intervention attendance level.

Check in / Check Out

Check-in: Upon arrival during 1st or 5th period, students should go directly to class, unless they have written documentation confirming an appointment. The teacher will mark the student tardy (T) if the student arrives within the first ten minutes of class and will mark the student way late (W) if the student arrives after the first ten minutes of class.

If a student enters campus for the first time during any other period throughout the day, a parent/guardian must call to check-in the student through the Attendance Office.

Check-out: If a student needs to leave school during the day, the student must check-out through the Attendance Office. A parent/guardian must call the Attendance Office and give permission for the student to check-out. The student will then need to pick up their check-out slip from the Attendance Office, before heading to class, permitting him/her to leave. The check-out will be coded as a GUARDIAN (G) excused absence.

A parent/guardian may not retroactively check-in/out a student. Those calls need to come the same day before 3pm.

If a student waits to check-out until the last 30 minutes of a period, he/she will be given a check-out slip but will not be given an attendance code or considered absent. When a student has checked out and then returns to school, he/she must check-in (with your check-out slip) with the Attendance Office. A parent/guardian may not retroactively checkout his/her student.

Our attendance office appreciates parents calling ahead of time for pre-set appointments when possible so they can prepare a check-out slip ahead of time and avoid interrupting the student's class.

Attendance Interventions/Consequences

Pre-Interventions: Once a student has exceeded 5 unexcused absences and/or tardies in any of their classes, the school will have a conversation with the student and send an email to the parent regarding the student's attendance.

Tier 1: Once a student has exceeded 8 unexcused absences and/or tardies in any of their classes, a phone call home will be made to discuss the attendance issues.

Tier 2: Once a student has exceeded the 10 unexcused absences and/or tardies or 4 verified trancies in any of their classes, the administration will schedule an attendance mediation with the student and the parent. At this mediation we will discuss the students' current grades and attendance and potential solutions to the attendance problem. At this mediation, the student and parent will agree to and sign an attendance contract indicating what measures will be put into place to help the student to improve attendance efforts, a time frame for compliance, and the potential consequences for further attendance deficiencies.

Tier 3: When a student fails to meet the terms of the Tier 2 attendance contract and continues to struggle with attendance and/or tardies, we will schedule a second attendance mediation with the student and the parent. At this mediation we will implement the consequences agreed upon in the first contract and work on a contract with more significant potential consequences for failure to comply. At this mediation, the student and parent will agree to and sign the attendance contract indicating what measures will be put into place to help the student to improve attendance efforts, a time frame for compliance, and the potential consequences for further attendance deficiencies.

Some of the potential consequences that may be contained in the Tier 2 and Tier 3 attendance contracts include but are not limited to:

- Placement on a daily attendance tracker
- Lunch Detention
- In-School Suspension
- Referral to Mentor or "check and connect" counselor
- Revoked parking privileges
- Revoked participation at school dances/spectator privileges at UHSAA activities
- Assignment of an escort to class
- Parent spend the day with the student at school
- Suspension from participation in UHSAA sanctioned activities
- Other consequences developed in collaboration with parents and students

Tier 4: Once we have worked through the first two tiers of interventions with a student and these interventions have failed to help improve student attendance and/or punctuality, students will be referred to our district attendance specialist and peer court. The student will appear before peer judges and explain their situation. Peer court has additional consequences at their disposal including service hour requirements, fines, after school classes, and required mentoring.

Checking on Student Attendance & Excusing Absences

Student attendance and grades can be checked at home or work over the internet at the AHS homepage at: ahs.canyonsdistrict.org To access the information, you will need your Skyward login information. If you need Skyward help, please contact our attendance office at 801-826-5610.

Parents may excuse absences by calling the attendance office at 801-826-5610 between 7:00 a.m. and 3:00 p.m.

Checking on Student Attendance & Excusing Absences

Student attendance and grades can be checked at home or work over the internet at the AHS homepage at: ahs.canyonsdistrict.org To access the information, you will need your Skyward login information. If you need Skyward help, please contact our attendance office at 801-826-5610.

Parents may excuse absences by calling the attendance office at 801-826-5610 between 7:00 a.m. and 3:00 p.m.

Definitions of Absences

Below is a list of codes that may appear on Skyward related to your student’s attendance.

Description	SKYWARD CODE	SKYWARD REASON	Definition
Absent	A	n/a	No Communication
	A	VT	Verified Truancy
Guardian Excused Absence	G	n/a	Parent/guardian approved
Excused Absence	E	EL	Pre-Approved Ed-Release (vacation) or other specified, written documentation for absence

CHECK-IN	C	IN	Arrived late with excuse
CHECK-OUT	C	O	Left early with excuse
School Excused Absences	N	FT	Field Trip
		C	Counselor Meeting
		A	Administration Meeting
		T	Testing
		IS	In-School Suspension
		HH	Home/Hospital
	S	S	Out of School Suspension
Tardy	T		Tardy
	W		Way Late Tardy (more than 10 min late)

ATTENDANCE CODE DESCRIPTIONS

An absence is defined as any class period that a student did not attend. Students are marked according to the following codes:

ABSENCE (A): When a student misses class, the teacher will mark the student absent. An “A” constitutes an unexcused absence which means that students may forfeit their opportunity to make up the work they missed in class that day.

GUARDIAN EXCUSED ABSENCES (G): If a student misses a full day, the parent/guardian shall notify the Attendance Office within five days of the absence. Excusals shall not be accepted after this time or for previous quarters. No documentation is needed for this absence.

EXCUSED ABSENCES (E): Should a parent/guardian have documentation for an absence (doctor’s appointment, a family event, or other prior approved educational release), they may submit it to the attendance office and it will be coded in this manner. Neither a (G) nor an (E) code count adversely towards a student’s overall attendance.

TARDY (T): A student will be marked tardy if he/she arrives to class within the first ten minutes after the starting time of each class period. Students are given five minutes to get from one class to the next and should use their time wisely to arrive on time to class.

WAY LATE (W): When a student arrives to class any time after the ten minutes allowed for a tardy, the student will be marked as way late.

TRUANCY (A-VT): If police or school personnel verify an absence as truancy, the absence code (A) will be changed to a truancy code (A-VT). School activities and assemblies that are scheduled during school hours are considered part of the regular school day. Students are required to attend the activity or be in a school-supervised alternate area during said time. Students forfeit the opportunity to make up work that was missed during class when verified as truant.

EXCUSED EDUCATIONAL LEAVE (E-EL): Canyons School District policy allows a student to miss up to ten (10) school days per year for pre-approved educational leave (previously known as vacation release). The parent/guardian gives approval by calling the attendance office prior to the student's leave of absence. It is the responsibility of the student to contact their teachers regarding assigned work and grades prior to the leave of absence for an educational release. Seniors attending college visits need to request an educational release.

SCHOOL ACTIVITY (N): Students participating in activities sponsored by Alta High School or Canyons School District will be excused administratively.

SUSPENSION (S): When a student is placed on suspension, they are not allowed on school property or to attend school sanctioned activities.

HOME & HOSPITAL (E-HH): Due to medical issues, a student may not be able to attend school for a period of ten days or longer. The parent/guardian should contact the Attendance Office to arrange home and hospital services.

Student Policies

Due to ongoing policy changes, student policies may be found at the Canyons District website <http://policy.canyonsdistrict.org/index.php/student-policy>

POLICY #	STUDENT POLICY	POLICY #	STUDENT POLICY
500.01	NONDISCRIMINATION	500.24	STUDENT EDUCATION TRAVEL
500.02	EXHIBIT 1	500.26	STUDENT AUTOMOBILE USE AND PARKING
500.02	EXHIBIT 2	500.27	ATHLETE AND STUDENT HEAD INJURIES
500.02	STUDENT CONDUCT AND DISCIPLINE	500.27	EXHIBIT – 1 – CONCUSSIONS AND SYMPTOMS
500.03	SECTION 504 OF THE REHABILITATION ACT	500.28	HIGH SCHOOL YEARBOOK
500.04	REPORTING CHILD ABUSE / CHILD PROTECTION	500.29	EYE PROTECTION
500.05	EXHIBIT 1	500.30	OPEN ENROLLMENT AND SCHOOL MORATORIUMS
500.05	EXHIBIT 2	500.31	ADMISSION PROCEDURES (ELIGIBILITY TO ATTEND SCHOOL)
500.05	REPORTING STUDENT SAFETY	500.32	ADMISSION OF NONRESIDENT STUDENTS
500.06	TECHNOLOGY RESOURCES: NETWORK ACCEPTABLE USE (STUDENTS)	500.33	OUT OF DISTRICT STUDENTS (PART-TIME AND ACTIVITIES)
500.07	SEARCH AND SEIZURE	500.34	IMMUNIZATION OF STUDENTS
500.08	EXHIBIT – 1 – FERPA ANNUAL NOTIFICATION	500.35	STUDENT ATTENDANCE
500.08	EXHIBIT – 2 – MILITARY AND COLLEGE RECRUITING OPT – OUT	500.40	STUDENT HEALTH SERVICE AND REQUIREMENTS
500.08	EXHIBIT – 3 – RETENTION SCHEDULE SCHOOL RECORDS	500.41	DISTRICT NURSES
500.08	STUDENT RECORDS, PRIVACY RIGHTS, AND RELEASE OF INFORMATION	500.42	ADMINISTERING MEDICATION TO STUDENTS
500.09	PUBLICATIONS – SPEECH AND MANNERS	500.43	VISION SCREENING
500.10	RELEASED TIME CLASSES AND PUBLIC SCHOOLS (RELIGIOUS INSTRUCTION)	500.44	STUDENT HEARING CONVERSATION PROGRAM
500.11	SPECIAL EDUCATION FOR STUDENTS WITH DISABILITIES	500.46	EXHIBIT - 1 - HOME INSTRUCTION
500.13	LIFE WITH DIGNITY ORDERS	500.46	HOME AND HOSPITAL INSTRUCTION
500.20	EXHIBIT – 1 – STUDENT CLUB FORM		
500.20	STUDENT CLUBS		
500.22	STUDENT FEES, FINES, AND CHARGES (WAIVERS)		

Hall Passes

Students shall not be allowed out of class without a hall pass.

Students shall not receive assistance in the office areas without a hall pass.

Insurance

Student insurance is available to all members of the student body at a minimal cost. CHIP information is located in Alta High's main office. It is highly recommended all students have some type of health and accident insurance. Neither the school nor the Canyons School District Board of Education is an insurance agent nor does the school or the district carry insurance on individual students. The district does provide the opportunity for an insurance company to serve students. Students participating in athletics must have insurance coverage.

Lockers

Students who opt to purchase a locker will be subject to the following:

Locker Security

In order to protect your locker items, it is critical for students to adhere to these rules:

Stay in your assigned locker.

Do not give out your locker combination to other students!

Do not leave valuables in your locker.

Care of Locker

Lockers are school property. Students are responsible for keeping lockers clean both inside and out. Any damage such as writing, scratches, or dents may result in the loss of locker privileges and students may be required to pay a fine for vandalism. Students are responsible to notify the Attendance Office if their locker is in need of repair or if it has been vandalized. Students will be held responsible for any unreported damage to their lockers.

Locker Searches

School officials reserve the right to search any or all school lockers at any time. Any item found in a school locker, which are of an illegal or inappropriate nature will result in disciplinary action. A complete copy of disciplinary actions can be found in CSD Policy 500.07

Loss of Personal Property

Canyons School District is not responsible for any personal property that is lost or stolen, which may have been stored in a student locker or gym locker. There is no provision, which allows payment for any personal item that is taken from a student locker.

Lost and Found

Items left in the dance room will be held in that area. Items left in the gym area, will be held in either the women's or the men's dressing area. After approximately a week the item will be moved to the Lost and Found cabinets located in the attendance office. Items left in other areas of the building will be held in the Attendance Office.

At the beginning of each quarter and one week following the close of school, items that have not been claimed will be donated to charity.

Cashing and Change Policy

The school does not cash checks. We accept checks and cash only for the exact amount of registration fees and approved school expenses. We do not accept two-party or out-of-state checks. **Insufficient funds checks will be turned over to a collection agency for processing and collection.** Change is not made in the main office. Credit Card/Debit payments are only accepted currently through your skyward account online.

Fines

Fines will be assessed to cover the cost of damage or loss of school property such as books, desks, etc. A fine for vandalism will be assessed and the cost of repairs/replacement will be assessed to the student. Fines may also be viewed and paid online with a credit card through the student's Skyward fee management. If a student has a fine, statements will be emailed or mailed multiple times throughout the school year. **Fines that are not paid, will be sent to a collection agency for processing and collections.**

Senior Cap, Gown and Yearbooks will be withheld from graduating students until all fines are paid.

Refunds

Students Transferring Out of the District

1. Fees are fully assessed and fully refundable for the first week of the school year. The school will issue a check or online refund according to refund schedule (available in the main office). After the first week of school, checks or online refunds are to be issued to the students' parent/guardian and/or mailed to them per their request.
2. A student's activity card must be returned to receive the activity fee refund.

Students Transferring Within the District

If a student has a fee waiver agreement, it will be forwarded to the school receiving the student when requested.

The yearbook fee is refundable to students who withdraw from school before October 30. All other fees are not refundable.

Fundraising funds are non-refundable and non-transferrable.

School Lunch and Breakfast

Students eat lunch in the Commons Area. A well-balanced breakfast is offered at a cost of \$1.25; lunch is offered to students at a cost of \$2.25* per day. Additional items are available for students wishing to purchase single food items. Prices range from \$.50 to \$3.00. They can also purchase a second lunch for \$3.50

All those eating school lunch/breakfast are expected to:

- (a) dispose of all lunch litter in waste cans
- (b) leave the table and floor clean, and
- (c) return trays to the dishwashing area.

Students who fail to comply with these rules of common courtesy (such as throwing food, and sitting or walking on tables) will be requested to assist in cleaning the Commons Area and may lose school lunch privileges. Repeated or serious offenses may result in suspension/parent conference, etc.

***Lunch prices are subject to change**

Comprehensive Guidance Program

Students and parents can make an appointment to see a school counselor on an individual basis throughout the school year. School counselors can guide students in the areas of academic planning, career guidance, and personal concerns.

Each year, every student and his/her parent's meet with a school counselor to discuss the student's ***Plan for College and Career Readiness***. During the Plan CCR topics discussed include: graduation requirements, 4-year high school planning, college entrance requirements, college planning and selection, career center resources, student services, grades, test taking strategies, and academic testing.

College and Career Ready Timeline

Freshman Year

Attend your Plan CCR meeting and update your 4-year high school plan. Attend classes and complete schoolwork. Ask for help when you struggle.

Keep grades high for the best GPA and class rank. Get involved in school activities, leadership opportunities, and community service. Investigate and explore how your interests and abilities relate to careers. Create a college and career folder to keep track of all grades, awards, and involvement activities.

Sophomore Year

Attend your Plan CCR meeting and update your 4-year high school plan. Attend classes and complete schoolwork. Ask for help when you struggle. Keep grades high for the best GPA and class rank. Get involved in school activities, leadership opportunities, and community service. Create a resume of your skills and experience, track grades, awards and involvement activities for your college and career folder.

Junior Year

Attend your Plan CCR meeting and update your 4-year high school plan. Attend classes and complete schoolwork. Ask for help when you struggle.

Keep grades high for the best GPA and class rank.

Get involved in school activities, leadership opportunities, and community service. Take the ACT test.

Use your results to maximize your academic strengths.

Examine your abilities and interests and how they relate to careers. Explore careers, colleges, universities, and other training programs.

Investigate and tour colleges with academic programs of your interest.

Update your resume and continue tracking grades, awards, and involvement activities.

Senior Year

Attend your Plan CCR meeting and update your 4-year high school plan. Attend classes and complete schoolwork. Ask for help when you struggle. Keep grades high for the best GPA and class rank. You may (optional) register to take the ACT test multiple times. Check college requirements to see if they require the SAT test. Visit colleges that have academic programs of your interest. Attend Alta's college day and other regional college and financial aid/scholarship presentations. Explore scholarship opportunities. Most scholarships are awarded from the college you chose to attend and are based on merit, leadership, diversity, and talent. There are many private organizations that fund scholarships. Visit Alta's website for more financial aid/scholarship information:

www.ahs.canyonsdistrict/counseling.org

Register for the FAFSA (Free Application of Federal Student Aid) at www.fafsa.gov. Many scholarships require completion of the FAFSA. Apply to colleges. Pay close attention to DEADLINES! Send transcripts, test scores, and letters of recommendation to the colleges of your choice. Use the information from your college and career folder to complete college and scholarship applications. If you need a letter of recommendation from a teacher, give them a resume and enough time to write a letter for you.

High School Graduation Requirements

Class of 2023

4	English Language Arts
3	Math (minimum of Algebra 1 or Common Core Math 1)
3	Science (two of three must be from: Earth Science, Biology, Chemistry, Physics)
3.5	Social Studies (.50 Geography, .50 World Civilizations, 1 US History, .50 Gov't, .50 Elective Social Studies)
2	P.E./Health
1.5	Fine Arts
1	Career & Technical Education
.50	Computer Technology
.50	Financial Literacy
<u>9.5</u>	<u>Electives</u>
28	Total Credits

Advanced Diploma*College and Career Readiness*

Standard Diploma requirements include completion of Math through Algebra 2 or Common Core Math 3, two of the three sciences must come from: Biology, Chemistry, or Physics, **and** 2 years of the same World Language (grades 8-12). Minimum GPA : 2.0

Honors Diploma*College and Career Readiness*

Advanced Diploma requirements including meeting benchmark scores on the ACT. Students must meet the following benchmark scores on the ACT test: English 18, Reading 21, Math 22 and Science 23. Minimum GPA: 3.0

PLAN CCR

Each year every student and his/her parents will meet with a guidance counselor or another trained educator to discuss students' college/career readiness. During this meeting the following items will be covered:

- Progress toward graduation
- Review of educational assessments (SAT, ACT, JCT, etc.)
- Career field selection
- Review of 4-year plan and confirmation of course selection for the following year as it relates to career field selection.

Class Changes

It is important for a student to make wise decisions when registering for classes, based upon his/her PLAN CCR, graduation requirements and future goals of both work and education.

Students will be able to access their schedules in August after their registration is completed. At that time, Alta will have a window of approximately 5 days, where students will have the opportunity to make changes to their schedule.

The only time a class change is made outside of the scheduling windows is for unusual circumstances in collaboration with a parent, teacher, administrator, counselor, and student where the situation presents itself as a necessary change. Some examples could include: a medical condition or situation, a student that has transferred to Alta from out of district, or a student that is in a class which is not an appropriate level.

Testing

TEST	WHAT IS IT FOR?	WHO TAKES IT?
ACT	College admission test – Saturday test dates on actstudent.org All Juniors will take in Spring of Junior Year	Junior/Senior
AP TESTS	Earn college credit with a passing score	AP Students
PSAT/NMSQT	National Merit Scholarship qualifying test	Sophomores (practice/optional) Juniors (qualify)
ASPIRE		Freshman / Sophomores
SAT	College admission test – Pre SAT	Junior / Senior
CPT	College placement test for admitting students to concurrent enrollment classes	Junior / Senior

Parent Teacher Student Association (PTSA)

Alta encourages all parents, teachers, and students to join the PTSA. The PTSA provides many services to the school and allows the entire Alta community to have input into improving Alta High. The dues for PTSA are \$10.00 and may be paid during online registration or separately in the main office

Step2TheU

An Early College Pathway in Partnership between Alta High School and the University of Utah

Program Overview

What is Step2TheU?

Alta High School is proud to announce a new innovative university partner initiative with the University of Utah, a tier-one research PAC-12 institution, which allows students to take an integrated approach to learning focused on Culture, Leadership, and Global Citizenship.

Step2TheU allows current juniors in high school to apply for (and upon acceptance) participate in an early college experience by taking 30 semester hours between summer after junior year through summer after senior year of high school. Students take four general education classes each summer with a Concurrent Math class fall and spring of senior year. Students are accepted through a comprehensive application process based on a student's GPA, the types of classes taken during 9th, 10th, and 11th grade (i.e., Honors, AP, and Concurrent Enrollment), essay response and student narrative, student achievements, personal attributes, participation in school, and other demonstrated leadership responsibilities. Further details are outlined on the application.

Benefits:

- Opportunity to take university classes from university professors
- Earn 30 semester university credits and 3 full high school credits
- Access general education classes in a class size and single cohort of 35-40 students
- Save approximately \$15,000 in tuition and other associated college fees
- Reduce the amount of time in university studies (up to a year and a half)
- Potential to graduate with a Bachelor's Degree in 2 ½ years
- Opportunity to network with university professors and conduct research on campus
- Attend Step2TheU unique campus activities (i.e., athletic events, specialized campus tours, tutoring, department tours, etc.)
- Engage in university learning in a common cohort with integrated curriculum

Who can participate?

Step2TheU is available to current junior students only at Alta High School and students apply during their junior year.

When and where are classes offered and what is the time commitment?

Students begin coursework the second week of June and finish the first week of August. Classes will be held three days a week (i.e., Monday, Wednesday, and Thursday) for six hours a day. All classes will be at the new Sandy University of Utah Extension Campus (10000 S. and just west of State St.)

<p style="text-align: center;">Summer One (between Junior & Senior year – 12 Hours) Each class is 3 semester credits</p> <p>Writing 2010 (WR1): Erin Rogers</p> <p>Behavioral Science 2001 (BF): Jose Hernandez Zamudio</p> <p>Communication 1270 (HF): Loretta Rowley</p> <p>Art 1015 (FF): Miguel Galaz</p>	<p style="text-align: center;">Summer Two (after graduation – 12 Hours) Each class is 3 semester credits</p> <p>American Institutions (AI): Faculty TBD</p> <p>Behavioral Science (BF): Jose Hernandez Zamudio</p> <p>Science (SF or AF): Faculty TBD</p> <p>Communication 3460 (CW/HF): Loretta Rowley</p>
<p style="text-align: center;">Fall Senior Year Mathematics (1030, 1040, 1050, or 1060): UofU Online or SLCC CE (Alta)</p>	<p style="text-align: center;">Spring Senior Year Mathematics (1030, 1040, 1050, or 1060): UofU Online or SLCC CE (Alta)</p>

What is the learning philosophy of Step2TheU?

Student Success at the University of Utah is captured in the Utah Pledge. The Utah Pledge highlights the importance of learning communities, mentors, advisors, financial planning and deeply engaged learning experiences. Step2TheU activates three elements of the Utah Pledge. Step2TheU uses integrated and applied learning as primary learning outcomes. Each summer provides an integrative, thematically oriented, pathway (i.e., Culture and Leadership) through General Education. Step2TheU also offers wrap around support from a peer mentor, a student success advocate and a University College Advisor. Students will finish work with a meaningful culminating integrated project. Step2TheU allows for students to complete most or all of their

General Education requirements in one year (with two additional classes being waived if students opt to attend the UofU). All faculty included in this program have been selected because of their demonstrated commitment to student success and prior work and understanding of working with high school aged students.

Contact Information:

Alta High School Counseling Center 801-826-5620

Parking

For all employees, students, and visitors who come each day to Alta High School, there are approximately 780 parking spaces on campus. Given the number of people who come each day, the number of vehicles can easily exceed the number of available parking spaces. This shortage is problematic. In order to ensure safe traffic flow and equitable parking for all, it is necessary to regulate on-campus parking. Since parking at Alta High is a privilege – not a right, everyone must comply with all school parking regulations.

Students and their parents must sign an Alta High Vehicle Parking Contract in order to purchase a student parking permit for \$10. Due to insufficient space in the student parking lots, student parking permits will be sold only to 11th and 12th grade students. Only one parking permit may be purchased by an eligible student, however a second permit for motorcycle parking (in the designated motorcycle parking area) is available if needed. All student parking lots are located on the west side of the school nearest the soccer field and tennis courts.

Violations of the Parking Contract may result in one or more of the following consequences:

1. Verbal directive to move vehicle to a different location
2. A parking citation and fine
3. Booting the vehicle
4. Towing and impounding at owner's expense
5. Parking privileges being revoked for the remainder of the school year

Students who illegally park in areas not designated for student parking are subject to the consequences above. Student parking citations will be issued for parking in the faculty parking lot (east side of Alta High), the visitor parking lot (PAC lot), the bus drop off area (north side of Alta High), handicap parking spaces where a vehicle ADA permit is not displayed, red curb zones, unauthorized parking in a reserved space that is indicated with signage, or parking in areas not intended for parking such as on sidewalks or lawns. Sandy City Police may also issue their own parking citations for vehicles illegally parked on surrounding streets.

ALL PARKING CITATIONS MUST BE PAID PROMPTLY. UNPAID PARKING CITATIONS MAY BE SENT TO A COLLECTIONS AGENCY AND/OR PARKING PRIVILEGES MAY BE REVOKED.

A parking permit does not guarantee an available parking space. Parking spaces are first come, first served. Students returning from off-site classes may find it difficult to locate a parking space upon returning. This is NOT a valid excuse to park illegally. Late comers should expect to walk farther to reach the school building. Vehicles parked on campus without a valid parking decal will be cited.

Vehicles must be moved from the Drivers Ed. Range by 3:00 p.m. to avoid inhibiting Drivers Ed instruction. Violators who inhibit Drivers Ed will be subject to immediate towing at the owner's expense.

Completed Parking Contracts are due to the Main Office to purchase a parking decal. All outstanding school fees/fines must be paid to obtain a parking permit. Extenuating

circumstances (ex: financial hardship) may be discussed with the school administrator over parking. Parking permits are not transferable to another student nor to another vehicle. A damaged parking decal may be replaced without cost by surrendering the previously issued decal to the Main Office.

Drop Off/Pick-up Zone

Student drop off is on the west side of the school in the drop off zone next to the Performing Arts Center. The east parking lot is reserved for staff/faculty parking and is not to be used for student drop off. The bus zone on the north side of the school is for buses only. To avoid collisions, no student pick up or drop off is allowed in the bus zone.

Student Clubs & Organizations

Alta High School offers students the opportunity to belong to and form multiple types of clubs for all interests. There are clubs associated with academic curriculum as well as non-curricular clubs. Students are able to join clubs throughout the school year. During the month of September Alta will hold club rush week where students are able to visit different club tables to learn about and join any club. We encourage all students to be engaged and join a club. If there is not a club that interests a student a new club can be formed. A club has to have a charter, an advisor, and at least seven members to be considered for club status. Below is a list of some clubs Alta offers. For a full list, please visit our website.

Academic Decathlon

HOSA

Anime Club

Improv Club

Art Club

Interact Club

ASL

Key Club

Book Club

Math Club

Chess Club

Table Top Club

Chinese Club

Mountain Bike Club

DECA

National Honor Society

Drama Club

Hawks In Crocs

FBLA

Pinata Club

FCCLA

Polynesian Student Association

First Robotics

South Asian Student Association

French Club

SheTech

GSIA

One Direction Club

German Club

Happydings Club

Hockey Club

Report Cards

Report cards will be available on Skyward to students at the end of each quarter.

Visitors

A visitor is defined as anyone who is not a registered student or Canyons District employee assigned to Alta High School.

Alta High has a “No Visitor” policy, except those that have been invited to speak or help in a classroom, or others conducting school business. All visitors must sign in and receive a visitor’s badge from the Attendance Office (7:00 a.m. - 3:00 p.m.). Violators visiting during school hours may be issued a trespass citation. Visitor parking is located on the west side of the school next to the Performing Arts Center

Children are not to be brought to the high school by their older brothers and sisters during the regular day.

Work-Based Learning

Work-Based Learning (WBL) provides students with career awareness, career exploration and career pathway preparation for K-12 students. Through the Work-Based Learning opportunities students will be able to make better decisions leading to scholastic student motivation and improved post-secondary prospects. These opportunities will be presented through the following Work-Based Learning activities:

- Student internships
- Career Fairs
- Job Shadows
- Guest Speakers
- Field Studies
- Apprenticeships

Our vision is to support students with career skills and knowledge that will enable them to plan for their futures.